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| *Prepared by: MIKA KENSETSTU SDN. BHD.* |

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| MIKA KENSETSTU sdn. bhd | change request form for  PET ADOPTION APP(PAL) |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *1.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *PET ADOPTION LISTING(PAL)* | | | | |
| **Submitter Name** | Amirul Aziz Bin Zaharudin | | | | |
| **Brief Description of Request** | **Adding GPS locator for the owner pet** | | | | |
| **Date Submitted** | 12 March 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** | *Improvement on interface* | Medium | High | | Mandatory |
| **Reason for Change** | To locate the owner pet where he/she the nearby location are. | | | | |
| **Other Artifacts Impacted** | Non | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
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| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER - INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** | |  | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *2.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *PET ADOPTION LISTING(PAL)* | | | | |
| **Submitter Name** | Amirul Aziz Bin Zaharudin | | | | |
| **Brief Description of Request** | **Add address during registration** | | | | |
| **Date Submitted** | 12 March 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** | *Improvement on interface* | Medium | High | | Mandatory |
| **Reason for Change** | Add additional user detail for their home address during registration. | | | | |
| **Other Artifacts Impacted** | Software Requirement Specification (SRS) / Software Test Plan (STP) | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
|  | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** |  | |

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|  | **2.) PROJECT MANAGER - INITIAL ANALYSIS** | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** | |  | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *3.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *PET ADOPTION LISTING(PAL)* | | | | |
| **Submitter Name** | Amirul Aziz Bin Zaharudin | | | | |
| **Brief Description of Request** | **UI Design Change** | | | | |
| **Date Submitted** | 12 March 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** | *Improvement on interface* | Medium | High | | Mandatory |
| **Reason for Change** | User Page should redirect user to update their detail. | | | | |
| **Other Artifacts Impacted** | Software Requirement Specification (SRS) / Software Test Plan (STP) | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
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| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER - INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** | |  | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *4.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *PET ADOPTION LISTING(PAL)* | | | | |
| **Submitter Name** | Amirul Aziz Bin Zaharudin | | | | |
| **Brief Description of Request** | **Delete pet from owner listing function.** | | | | |
| **Date Submitted** | 12 March 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** | *Additional functionality* | Medium | High | | Mandatory |
| **Reason for Change** | Allow listed pet to be deleted by the owner user. | | | | |
| **Other Artifacts Impacted** | Software Requirement Specification (SRS) / Software Test Plan (STP) | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
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| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER - INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** | |  | |

Change Request Form (OCRS)

*[This form is divided into three sections. Section 1 is intended for use by the individual submitting the change request. Section 2 is intended for use by the Project Manager to document/communicate their initial impact analysis of the requested change. Section 3 is intended for use by the Change Control Board (CCB) to document their final decision regarding the requested change.]*

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *5.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *PET ADOPTION LISTING(PAL)* | | | | |
| **Submitter Name** | Amirul Aziz Bin Zaharudin | | | | |
| **Brief Description of Request** | **Add report button function to report another user** | | | | |
| **Date Submitted** | 12 March 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** | *Additional functionality* | Medium | High | | Mandatory |
| **Reason for Change** | If there are those who are fraudulent, user should be able to report them. | | | | |
| **Other Artifacts Impacted** | Software Requirement Specification (SRS) / Software Test Plan (STP) | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
|  | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER - INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** | |  | |

Change Request Form (OCRS)

*[This form is divided into three sections. Section 1 is intended for use by the individual submitting the change request. Section 2 is intended for use by the Project Manager to document/communicate their initial impact analysis of the requested change. Section 3 is intended for use by the Change Control Board (CCB) to document their final decision regarding the requested change.]*

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *6.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *PET ADOPTION LISTING(PAL)* | | | | |
| **Submitter Name** | Amirul Aziz Bin Zaharudin | | | | |
| **Brief Description of Request** | **Add process for adoption.** | | | | |
| **Date Submitted** | 12 March 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** | *Improvement on interface* | Medium | High | | Mandatory |
| **Reason for Change** | An automated process should prepare the necessary documents for pet adoption. | | | | |
| **Other Artifacts Impacted** | Non | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
|  | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER - INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** | |  | |

Change Request Form (OCRS)

*[This form is divided into three sections. Section 1 is intended for use by the individual submitting the change request. Section 2 is intended for use by the Project Manager to document/communicate their initial impact analysis of the requested change. Section 3 is intended for use by the Change Control Board (CCB) to document their final decision regarding the requested change.]*

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *7.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *PET ADOPTION LISTING(PAL)* | | | | |
| **Submitter Name** | Amirul Aziz Bin Zaharudin | | | | |
| **Brief Description of Request** | **UI design improvement** | | | | |
| **Date Submitted** | 10 April 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** | *Improvement on interface* | Medium | High | | Mandatory |
| **Reason for Change** | Improvement on UI to make it easier for user to navigate through | | | | |
| **Other Artifacts Impacted** | Non | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
|  | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER - INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** |  | | **Date Signed** | |  | |
|  | ***Mohd Adry Ierfan*** | |  | |  | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *8.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *PET ADOPTION LISTING(PAL)* | | | | |
| **Submitter Name** | Amirul Aziz Bin Zaharudin | | | | |
| **Brief Description of Request** | **Additional security measures** | | | | |
| **Date Submitted** | 10 April 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** | *Improvement on interface* | Medium | High | | Mandatory |
| **Reason for Change** | To protect user’s data from malicious attacks | | | | |
| **Other Artifacts Impacted** | Non | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
|  | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER - INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** | |  | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *9.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *PET ADOPTION LISTING(PAL)* | | | | |
| **Submitter Name** | Amirul Aziz Bin Zaharudin | | | | |
| **Brief Description of Request** | **Allow users to login by using Google account and Facebook** | | | | |
| **Date Submitted** | 13 April 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** | *Improvement on interface* | Medium | High | | Mandatory |
| **Reason for Change** | To make it easier for users to create and access their account | | | | |
| **Other Artifacts Impacted** | Non | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
|  | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER - INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** | |  | |

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| **1.) SUBMITTER - GENERAL INFORMATION** | | | | | |
| **CR#** | *10.0* | | | | |
| **Type of CR** | Enhancement | Defect | New Function | | |
| **Project/Program/Initiative** | *PET ADOPTION LISTING(PAL)* | | | | |
| **Submitter Name** | Amirul Aziz Bin Zaharudin | | | | |
| **Brief Description of Request** | **Add address during registration** | | | | |
| **Date Submitted** | 13 April 2021 | | | | |
| **Date Required** | TBA | | | | |
| **Priority** | *Improvement on interface* | Medium | High | | Mandatory |
| **Reason for Change** | To provide a function that makes it easier for pet owner and adopter to see report from the system | | | | |
| **Other Artifacts Impacted** | Software Requirement Specification (SRS) / Software Test Plan (STP) | | | | |
| **Assumptions and Notes** | - | | | | |
| **Comments** | - | | | | |
| **Attachments or References** | Yes | No |  | | |
|  | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** |  | |

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| **2.) PROJECT MANAGER - INITIAL ANALYSIS** | | | |
| **Duration Impact** |  | | |
| **Schedule Impact** |  | | |
| **Cost Impact** |  | | |
| **Comments** |  | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | **Date Signed** |  |

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| **3.) CHANGE CONTROL BOARD – DECISION** | | | | | | |
| **Decision** | Approved | Approved with Conditions | | Rejected | | More Info |
| **Decision Date** |  | | | | | |
| **Decision Explanation** |
| **Conditions** |  | | | | | |
| **Approval Signature** | ***Mohd Adry Ierfan*** | | **Date Signed** | |  | |